



Scheduling and Missed Appointments

Please be advised that a missed appointment fee of \$25.00 per ½ hour will be charged to your account if a change in the appointment is ***NOT*** made 48 hours prior to the scheduled appointment. We will honor all changes due to illness and other serious reasons.

After 2 missed appointments, any future appointment scheduled will be pre-paid by the patient. If the third appointment is missed, the pre-paid fee will not be returned, and no future appointment will be scheduled. We will handle your case on an emergency basis until you have found a new periodontist of your choice.

For any patient having dental insurance, we will honor a 60 day period for reimbursement. After the 60 days have expired, the patient is responsible for any balance that is ***NOT*** paid by the insurance company. If the reimbursement check is sent to the office, it will be immediately forwarded to the patient.

Our office policy attempts to maintain a commitment and responsibility between the patient and the office. We do not like to charge any account with missed appointment fees. Therefore, let's work together to improve your dental health in a responsible way.

I have read and understand the Missed Appointment Agreement.

Name: _____

Date: _____